

BYLAWS
of
SANTA RITA ART LEAGUE of GVR
of Green Valley, Arizona

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BYLAWS
of
SANTA RITA ART LEAGUE of GVR
of Green Valley, Arizona

BYLAWS

ARTICLE I. ORGANIZATION

SECTION 1. Name

The name of this non-profit organization is "~~THE~~ SANTA RITA ART LEAGUE of GVR" of Green Valley, Arizona, referred to herein as "The League," or "League."

SECTION 2. Mission

~~The mission of the League is to promote awareness, appreciation, and development of talent for all two-dimensional fine art forms.~~ "The mission of The League is for GVR members to meet socially to nurture artistic development and creation; support artists through community and shared resources; and promote appreciation of traditional to contemporary fine arts."

ARTICLE II. MEMBERSHIP IN THE LEAGUE

SECTION 1. Membership

Any ~~GVR~~ (Green Valley Recreation) (GVR) member or tenant in good standing may become a ~~Mm~~member by completing a membership application and paying annual dues. Membership terminates by request or failure to pay dues. Members are required to pay dues annually to maintain membership.

Members are ~~persons~~people who desire to actively support the mission of The League by participating in meetings and activities. Members may be amateur or professional. ~~Training may be required to participate in some activities or volunteer opportunities.~~

Members shall register upon entrance to the Studio using an attendance system provided by GVR. ~~Members may be amateur or professional. Members are required to pay dues annually to maintain membership.~~

Members have the right to:

- a. Vote for ~~e~~Officers and Bylaw changes at Official ~~General~~ Meetings
- b. Hold office
- c. Participate in all activities of The League
- d. Receive E-Blasts and Newsletters

All ~~M~~members and their guests shall abide by published GVR rules and regulations, GVR Member Code of Conduct and The League's ~~b~~Bylaws.

Members are only permitted to occupy the Studio if they are trained as a monitor or if a monitor is present. Otherwise, the Studio will remain closed. The Board may grant additional access to members for Studio maintenance or improvement projects; at which time entry will remain closed to other members.

SECTION 2. Guest Policy

Guests may accompany a ~~GVR-Santa Rita Art~~ League member with a valid GVR pass. Individuals who have been invited by ~~SRAL-The League~~ for the purpose of instruction, demonstration, media coverage, or those individuals ~~requiring~~ requesting tours of ~~SRAL-the Studio~~ are not subject to the guest policy.

A GVR member or GVR tenant is limited to attending two ~~m~~Monthly General Meetings to observe before joining The League. Guests of ~~SRAL-League~~ members with a GVR guest pass are limited to attending two ~~m~~Monthly General Meetings but cannot join ~~SRAL-The League~~per Section 1.

SECTION 3. Dues and Fiscal Period

- a. The fiscal year shall be January ~~1~~1 to December 31. A year-end financial statement shall be filed with GVR by The League on or before January 17 each year.
- b. Annual dues shall be determined by the Board of Directors, subject to approval of the membership.
- c. Annual renewal dues for the upcoming fiscal year are due and payable each year before December 31 each year and cover the period January 1 to December 31 during a two-month period as determined by the Board.

SECTION 4. Meetings and Member Responsibilities

Members may attend ~~m~~Monthly General Meetings throughout the year. ~~Routine business be conducted by the Board of Directors~~The Board of Directors will conduct routine business. An Official Meeting will only be conducted if there is business to be transacted, such as election of Officers or approval of changes to the Bylaws. Fifteen percent (15%) of the membership constitutes a quorum for the transaction of business at any Official Meeting.

Each Member shall have one (1) vote. Official ~~m~~Meetings may be called by The League President, at the discretion of the Board, when necessary or upon petition of twenty percent (20%) of ~~M~~Members. ~~If possible, e~~Each Member should be notified at least two weeks before Official ~~m~~Meetings. The notice will include the purpose, time, and place of the Official ~~m~~Meeting.

SECTION 5. Competitions and Exhibits

The League may sponsor, host, co-host or coordinate competitions and exhibitions in furtherance of its mission. All such activities shall be conducted in accordance

with procedures approved by The Board. Any co-hosting or coordination arrangement with an outside organization shall require prior Board approval and a written agreement establishing each party's rights and responsibilities, including the judge selection process.

ARTICLE III. THE BOARD OF DIRECTORS

SECTION 1. Members of the Board

The Board of Directors shall consist of the elected Officers and shall be referred to herein as "The Board." The Officers consisting of President, First Vice-~~President~~, Second Vice-~~President~~, Secretary, and Treasurer are proposed by the Nominating Committee and approved by the ~~M~~members.

The Nominating Committee shall consist of the First Vice-~~President~~ and at least two non-Board members appointed by the First Vice President and approved by the Board. Each Board member ~~should~~shall have a copy of and be familiar with these Bylaws and ~~her/his~~their assigned position description. The election of Board members will take place in November, and new Officers will take office in January. See Article IV, Section ~~3~~2 for Elections and Terms of Officers.

SECTION 2. Responsibilities of The Board

The control and management of The League shall be vested in The Board. Specific responsibilities include:

- a. Determine and publish ~~t~~The League's mission and set policies for its operation.
- b. Develop short- and long-term plans and goals ~~(short and long term)~~ for The League.
- c. Establish fiscal policy for ~~t~~The League, ensuring that there are financial controls and stability. Expenditures over \$200 need Board prior approval.
- d. Ensure that a communication link is maintained with the members, GVR, and the community.
- e. Ensure that the provisions of these Bylaws are followed or are updated to reflect changes.
- f. Ensure that all activities of The League and its members shall be in accordance with the published League Bylaws, and Policies, and the Code of Conduct and Rules and Regulations of Green Valley Recreation, Inc.

- g. Appoint any vacancy in the Officers caused by death, resignation, removal or disability.
- h. ~~Appoint additional chairpersons, as needed.~~ Review for potential approval of any Special Interest Group (SIG) proposals for inclusion in The League.
- i. Establish art media and techniques supported by the Club and accepted into member competitions and exhibits.

Every decision made by the majority of The Board present at any meeting held in which there is a quorum of The Board shall be deemed to be binding on the organization. Directors shall receive no compensation for their services. ~~Since non-board members cannot initiate a motion, they can ask a board member to propose one for them.~~ Non-Board members may not initiate motions at Board meetings. A non-Board member wishing to bring a matter before The Board may request that a Board member introduce the motion on their behalf.

A majority of The Board is required to authorize any member of The Board to enter into any contract or execute any instrument in the name of The Board on behalf of The League. Unless so authorized by The Board, no Officer or any member shall have any power or authority to bind The League by any contract or agreement or to pledge its credit or to render it liable for any purpose or ~~to~~ for any amount.

SECTION 3. Meetings of The Board

The ~~b~~Board shall meet monthly, except when canceled by the President. Meetings will ~~normally~~ be conducted ~~two weeks after the general meeting of members.~~ Aat a predetermined time and place ~~shall be~~ established by the President with the consent of the majority of The Board present. A quorum shall consist of two-thirds (2/3's) of The Board members.

ARTICLE IV. OFFICERS

SECTION 1. Officers

The positions shall include: President(s), First Vice-President/Nominations Chair, Second Vice President, Secretary, and Treasurer. It is acceptable to have Co-Presidents who share responsibility. If Co-Presidents are elected, both are considered a Board member and have one (1) vote each.

A Nominating Committee, led by the First Vice President, will prepare a slate of ~~Officer~~ ~~C~~candidates prior to elections. Additional candidates may be nominated from the floor before the vote is conducted during the ~~a~~Annual ~~m~~Meeting of Members. If there is more than one candidate for a particular office, the vote will be conducted by secret ballot. The Nominating Committee will count the ballots.

SECTION ~~32~~. Election and Terms of Officers

The election of new Officers will be held ~~annually~~ in November. The present Officers will remain in office until January 1, at which time the new Officers will begin their term. Officers shall be elected for a term of one year. The President(s) and the First and Second Vice- Presidents may be re-elected for up to ~~three~~ (3) consecutive terms. There are no limits on the number of consecutive terms the Secretary and Treasurer may serve.

SECTION ~~23~~. Duties of Officers

a. President(s)

The President(s) shall provide leadership consistent with these Bylaws, policies, and rules of The League. The President(s) shall, subject to the control of The Board, communicate with GVR, preside over Board meetings, represent The League in community activities concerning The League, and function as host for The League at Monthly General Meetings and Official Meetings. ~~have all of the general powers and duties which are usually vested in the office of President. The President, or his or her representative, shall represent The League in community activities concerning the League.~~ The President(s) shall acquire a working knowledge of parliamentary procedures.

b. First Vice-~~President~~/President Elect**/Nominations Chair**

In the absence of the President(s), the First Vice-~~President~~ shall perform all duties of the President(s); ~~act as hostess/host for The League at regular meetings and special functions, and cooperate with the hospitality chair;~~ count members present to determine if there is a quorum; select and chair the Nominating Committee; be responsible for GVR facility reservations and room requirements; and perform other duties as may be assigned by the President(s). The First Vice-~~President~~ agrees to may serve as President of The League in the year immediately following ~~his or her their~~ term as First Vice-~~President~~.

c. Second Vice-~~President~~

~~In the absence of the President(s) and the First Vice- President, the Second Vice-President Vice President performs duties of the President.~~ The Second Vice-President shall be ~~the Program Chair, and be~~ responsible for the development of ~~all Monthly General Meeting~~ programs of The League ~~and coordinate technology and facilities including arrangements for cameras, computers, projectors, tables, chairs, speaker podium, announcing system, and easels~~ for the Monthly General Meeting ~~and demonstrations and workshop programs.~~ ~~In the absence of the President and the First Vice-President, the Second Vice-President performs duties of President.~~

d. Secretary

The Secretary shall be responsible for recording, publishing, and distributing to Board members minutes of each meeting of The Board, ~~and a~~ The secretary shall also record, publish, and distribute a brief summary of Monthly General Meetings if requested by The Board. The Secretary shall be in charge of maintaining a file of official documents, letters, and non-financial records; ~~answer all correspondence; and read minutes of a previous meeting per GVR's Club Records Retention Schedule.~~

e. Treasurer

The Treasurer shall arrange for a bank account in a bank approved by The Board and shall annually arrange with the bank the signing officers for The League. The Treasurer is responsible for: The League's funds; keeping full and accurate accounts of all receipts and disbursements in records belonging to The League; depositing all monies with such depositories as designated by ~~the~~ The Board; providing written and verbal financial reports at each meeting of ~~by~~ The Board and any members upon request; filing the year-end financial statement with GVR; and ~~file~~ ing IRS Form 990-N (e-Postcard). At the discretion of ~~by~~ The Board, the financial records shall be reviewed yearly by a person designated by The Board. The results of the audit or review shall be recorded in the minutes of the subsequent Board Meeting.

~~SECTION 3. Election and Terms of Officers~~

~~The election of new Officers will be held in November. The present Officers will remain in office until January 1, at which time the new Officers will begin their term. Officers shall be elected for a term of one year. The President and the First and Second Vice-Presidents may be re-elected for up to 3 consecutive terms. There are no limits on the number of consecutive terms the Secretary and Treasurer may serve.~~

ARTICLE V. STANDING

COMMITTEES/~~CHAIRPERSON~~TEAMS/GROUPS

SECTION 1. Standing Committees

The First Vice President shall appoint a Nominating Committee (approved by the Board), which shall function as a formal committee responsible for proposing a slate of officers each year as needed.

SECTION 2. Authority to Establish Teams

The Board may establish teams as necessary to support the purposes and operations of the organization. The Board shall determine each team's purpose, scope of responsibility, and reporting requirements.

SECTION 3. Appointment of Team Leads

For each team created, The Board shall confirm a Team Lead who shall be responsible for organizing the team, coordinating its activities, and ensuring that assigned duties are conducted in accordance with Board directives.

SECTION 4. Team Membership

Each Team Lead may recruit enough members to fulfill the responsibilities of the team. Team members volunteer at the discretion of the Team Lead and The Board.

SECTION 5. Operating Procedures

Detailed descriptions of team duties, procedures, and operational guidelines shall be maintained in The League's Policies and Procedures Manual or other governing documents approved by The Board. These materials may be updated as needed without requiring amendment of the Bylaws.

SECTION 6. Reporting Requirements

All teams shall report to The Board as requested and shall provide updates, recommendations, or proposals relevant to their assigned responsibilities.

SECTION 7. Special Interest Groups (SIGs)

The Board may recognize informal groups or member-driven activities that form around shared interests. Such groups may present to the Board at meetings when matters relevant to their activities are under discussion.

SECTION 1. General

~~Each chairperson below will select a sufficient number of members to carry out the responsibilities of her/his committee. A detailed description of each chairperson's responsibilities is available in a file or notebook in the Studio.~~

~~SECTION 2. Annual Eva Briggs Abstract Art Competition Chairperson Is responsible for organizing a committee and arranging all aspects of the "Annual Eva Briggs Art Competition," with approval of The Board.~~

~~SECTION 3. Annual Members Show Chairperson Is responsible for organizing a committee and arranging all aspects of the "Annual Members Show Competition" with the approval of The Board~~

~~SECTION 4. E-blast Editor Is responsible for sending out requests for notices for bi-monthly E-blasts to The Board, Standing Committee Chairpersons, and Special Interest Groups Chairpersons, editing the information received, and distributing it to all members (via E-mail and USPS for members without E-mail).~~

~~SECTION 5. Hospitality Chairperson Is responsible for the social hour at general meetings and any special function. This responsibility includes refreshments and clean up after League functions.~~

~~SECTION 6. Librarian Is responsible for the management of the physical library as well as the library database on a computer located in the library.~~

~~SECTION 7. Lockers and Slots Chairperson Is responsible for managing Locker and Slot assignments and is the focal point for processing the applications, updating the relevant section of The League's website, collecting the yearly locker and slot fees, and keeping the locker and slot name tags current.~~

~~SECTION 8. Membership Chairperson Is responsible for registering guests, recruiting new members, renewing sustaining memberships, issuing name badges to new members, and keeping an accurate alphabetical directory of all members.~~

~~SECTION 9. Members Juried Art Competition Chairperson~~

~~Is responsible for organizing a committee and arranging all aspects of the "Members Juried Art Competition," with the approval of The Board.~~

~~SECTION 10. Mini Workshops Chairperson~~

~~Is responsible for securing member instructors, reserving class space, posting available free workshops to members, and acting as the communication link between members and instructors.~~

~~SECTION 11. Monitor Chairperson~~

~~Is responsible for being familiar with the "Monitor Instructions" and ensuring that members are trained accordingly. If there is no Monitor present, the Studio cannot be open.~~

~~SECTION 12. Nominating Committee~~

~~A Nominating Committee shall be formed by the First Vice President and shall meet as needed during the year to propose a slate of Officers.~~

~~SECTION 13. Open Shows Chairperson~~

~~Is responsible for planning and implementing The League's Open Shows.~~

~~SECTION 14. Publicity Chairperson~~

~~Is responsible for arranging for all publicity for The League, such as: preparing notices for the Green Valley News and Sun preparing publicity for special events sponsored by The League, and placing articles in relevant communication publications.~~

~~SECTION 15. Special Interest Groups~~

~~May form and as long as there is interest and leadership. Leadership is selected from or by the group. The leaders may participate in Board meetings to address concerns as related to their groups.~~

~~SECTION 16. Studio Coordinator~~

~~Is responsible for the smooth functioning of the Studio, ensuring the equipment and supplies are sufficient for the members' use.~~

~~SECTION 17. Webmaster/Calendar~~

~~Is responsible for developing and maintaining the website with current information as provided to him by Officers, committee chairs and members of the League.~~

ARTICLE VI. MAJOR DONATIONS

~~Major Donations to The League of value greater than \$100 must be approved by The Board.~~ Donations to The League shall require Board (or designated representative) approval prior to acceptance. The Treasurer shall maintain a record of all accepted donations and provide acknowledgment to donors in accordance with applicable tax requirements.

ARTICLE VII. AUTHORITY OF AND AMENDMENTS TO THESE BYLAWS

These Bylaws will be the governing document for the organization and operation of The League. The Board or any regular Member may propose changes or amendments to this document. If the majority of The Board agrees to a proposed change, the proposed change will be made available to Members at least 2 weeks prior to voting. Any changes to these Bylaws must be approved by GVR₅. Approval by at least two-thirds (2/3-s) of the Members present at the meeting is required for the change to be adopted.

An original copy of these Bylaws shall be maintained in the Studio at Santa Rita Springs, in the Secretary's ~~files~~, and ~~in the~~ President's files. The Bylaws will also be available on The League's website (<https://www.santaritaart.org/>). ~~Each Board member shall be provided with a copy of these Bylaws by t~~The Secretary will ensure each Board member has access to a copy of these Bylaws. The Secretary ~~should will~~ have a copy available at each meeting for review by Members if requested.

ARTICLE VIII. DISSOLUTION OF THE LEAGUE

If The League should dissolve, The Board will propose a plan to the Members for liquidation of funds and assets at an Official Meeting called by the President.

Members will be notified of this Official Meeting by ~~letter postmarked email,~~ newsletter, E-blast, or posted notice in the Studio 30 days in advance of the meeting and addressed to their address of record. Upon dissolution of The League, any assets, after all bills have been paid, shall be transferred to GVR.

CERTIFICATION

The undersigned, being the President and Secretary of The League, do hereby certify that the foregoing "Bylaws of ~~the~~ Santa Rita Art League of GVR of Green Valley, Arizona" supersede all previous versions of and amendments ~~of to~~ the ~~"Constitution of the Santa Rita Art League of GVR" and "Bylaws of~~ Santa Rita Art League of GVR of Green Valley, Arizona" dated prior to this date and further certify that these Bylaws have been approved by at least two-thirds (2/3^{-s}) of ~~M~~members present at the Official Meeting regarding Bylaws.

Signed: <u>Jean Gustafson</u>	<u>04-18-24</u>
President	Date
Signed: <u>Deanna Brooks</u>	<u>4-23-24</u>
Secretary	Date
Signed: <u>[Signature]</u>	<u>5/8/24</u>
GVR CEO	Date

Signed: _____
Co-President Date

Signed: _____
Co-President Date

Signed: _____
Secretary Date

Signed: _____
GVR CEO Date

~~April 2024~~
September 26, 2026