

BYLAWS
of
SANTA RITA ART LEAGUE of GVR
of Green Valley, Arizona

INDEX TO BYLAWS

ARTICLE I - ORGANIZATION

Section 1. Name

Section 2. Mission

ARTICLE II - MEMBERSHIP IN THE ART LEAGUE

Section 1. Membership

Section 2. Guest Policy

Section 3. Dues and Fiscal Period

Section 4. Meetings and Member Responsibilities

Section 5. Competitions and Exhibitions

ARTICLE III - THE BOARD OF DIRECTORS

Section 1. Members of the Board

Section 2. Responsibilities of the Board

Section 3. Meetings of the Board

ARTICLE IV - OFFICERS

Section 1. Officers

Section 2. Election and Terms of Officers

Section 3. Duties of Officers

ARTICLE V - STANDING COMMITTEES/TEAMS/GROUPS

Section 1. Standing Committees

Section 2. Authority to Establish Teams

Section 3. Appointment of Team Leads

Section 4. Team Membership

Section 5. Operating Procedures

Section 6. Reporting Requirements

Section 7. Special Interest Groups (SIGs)

ARTICLE VI - MAJOR DONATIONS

**ARTICLE VII - AUTHORITY OF AND AMENDMENTS TO THESE
BYLAWS**

ARTICLE VIII - DISSOLUTION OF THE LEAGUE

CERTIFICATION

**BYLAWS
of
SANTA RITA ART LEAGUE of GVR
of Green Valley, Arizona**

ARTICLE I. ORGANIZATION

SECTION 1. Name

The name of this non-profit organization is "SANTA RITA ART LEAGUE of GVR" of Green Valley, Arizona, referred to herein as "The League," or "League."

SECTION 2. Mission

"The mission of The League is for GVR members to meet socially to nurture artistic development and creation; support artists through community and shared resources; and promote appreciation of traditional to contemporary fine arts."

ARTICLE II. MEMBERSHIP IN THE LEAGUE

SECTION 1. Membership

Any Green Valley Recreation (GVR) member or tenant in good standing may become a member by completing a membership application and paying annual dues. Membership terminates by request or failure to pay dues. Members are required to pay dues annually to maintain membership.

Members are people who desire to actively support the mission of The League by participating in meetings and activities. Members may be amateur or professional. Training may be required to participate in some activities or volunteer opportunities.

Members shall register upon entrance to the Studio using an attendance system provided by GVR.

Members have the right to:

- a. Vote for Officers and Bylaw changes at Official Meetings
- b. Hold office
- c. Participate in all activities of The League
- d. Receive E-Blasts and Newsletters

All members and their guests shall abide by published GVR rules and regulations, GVR Member Code of Conduct and The League's Bylaws.

Members are only permitted to occupy the Studio if they are trained as a monitor or if a monitor is present. Otherwise, the Studio will remain closed. The Board may grant additional access to members for Studio maintenance or improvement projects; at which time entry will remain closed to other members.

SECTION 2. Guest Policy

Guests may accompany a League member with a valid GVR pass. Individuals who have been invited by The League for the purpose of instruction, demonstration, media coverage, or those individuals requesting tours of the Studio are not subject to the guest policy.

A GVR member or GVR tenant is limited to attending two Monthly General Meetings to observe before joining The League. Guests of League members with a GVR guest pass are limited to attending two Monthly General Meetings but cannot join The League.

SECTION 3. Dues and Fiscal Period

- a. The fiscal year shall be January 1 to December 31. A year-end financial statement shall be filed with GVR by The League on or before January 17 each year.
- b. Annual dues shall be determined by the Board of Directors, subject to approval of the membership.
- c. Annual renewal dues for the upcoming fiscal year are due and payable each year during a two-month period as determined by the Board.

SECTION 4. Meetings and Member Responsibilities

Members may attend Monthly General Meetings throughout the year. The Board of Directors will conduct routine business. An Official Meeting will only be conducted if there is business to be transacted, such as election of Officers or approval of changes to the Bylaws. Fifteen percent (15%) of the membership constitutes a quorum for the transaction of business at any Official Meeting.

Each Member shall have one (1) vote. Official Meetings may be called by The League President, at the discretion of the Board, when necessary or upon petition of twenty percent (20%) of members. Each member should be notified at least two

weeks before Official Meetings. The notice will include the purpose, time, and place of the Official Meeting.

SECTION 5. Competitions and Exhibits

The League may sponsor, host, co-host or coordinate competitions and exhibitions in furtherance of its mission. All such activities shall be conducted in accordance with procedures approved by The Board. Any co-hosting or coordination arrangement with an outside organization shall require prior Board approval and a written agreement establishing each party's rights and responsibilities, including the judge selection process.

ARTICLE III. THE BOARD OF DIRECTORS

SECTION 1. Members of the Board

The Board of Directors shall consist of the elected Officers and shall be referred to herein as "The Board." The Officers consisting of President, First Vice President, Second Vice President, Secretary, and Treasurer are proposed by the Nominating Committee and approved by the members.

The Nominating Committee shall consist of the First Vice President and at least two non-Board members appointed by the First Vice President and approved by the Board. Each Board member shall have a copy of and be familiar with these Bylaws and their assigned position description. The election of Board members will take place in November, and new Officers will take office in January. See Article IV, Section 2 for Elections and Terms of Officers.

SECTION 2. Responsibilities of The Board

The control and management of The League shall be vested in The Board. Specific responsibilities include:

- a. Determine and publish The League's mission and set policies for its operation.
- b. Develop short- and long-term plans and goals for The League.
- c. Establish fiscal policy for The League, ensuring that there are financial controls and stability. Expenditures over \$200 need Board prior approval.
- d. Ensure that a communication link is maintained with the members, GVR, and the community.

- e. Ensure that the provisions of these Bylaws are followed or are updated to reflect changes.
- f. Ensure that all activities of The League and its members shall be in accordance with the published League Bylaws and Policies, and the Code of Conduct and Rules and Regulations of Green Valley Recreation, Inc.
- g. Appoint any vacancy in the Officers caused by death, resignation, removal or disability.
- h. Review for potential approval of any Special Interest Group (SIG) proposals for inclusion in The League.
- i. Establish art media and techniques supported by the Club and accepted into member competitions and exhibits.

Every decision made by the majority of The Board present at any meeting held in which there is a quorum of The Board shall be deemed to be binding on the organization. Directors shall receive no compensation for their services. Non-Board members may not initiate motions at Board meetings. A non-Board member wishing to bring a matter before The Board may request that a Board member introduce the motion on their behalf.

A majority of The Board is required to authorize any member of The Board to enter into any contract or execute any instrument in the name of The Board on behalf of The League. Unless so authorized by The Board, no Officer or any member shall have any power or authority to bind The League by any contract or agreement or to pledge its credit or to render it liable for any purpose or for any amount.

SECTION 3. Meetings of The Board

The Board shall meet monthly, except when canceled by the President. Meetings will be conducted at a predetermined time and place established by the President with the consent of the majority of The Board present. A quorum shall consist of two-thirds (2/3s) of The Board members.

ARTICLE IV. OFFICERS

SECTION 1. Officers

The positions shall include: President(s), First Vice President/Nominations Chair, Second Vice President, Secretary, and Treasurer. It is acceptable to have Co-Presidents who share responsibility. If Co-Presidents are elected, both are considered a Board member and have one (1) vote each.

A Nominating Committee, led by the First Vice President, will prepare a slate of officer candidates prior to elections. Additional candidates may be nominated from the floor before the vote is conducted during the Annual Meeting of Members. If there is more than one candidate for a particular office, the vote will be conducted by secret ballot. The Nominating Committee will count the ballots.

SECTION 2. Election and Terms of Officers

The election of new Officers will be held annually in November. The present Officers will remain in office until January 1, at which time the new Officers will begin their term. Officers shall be elected for a term of one year. The President(s) and the First and Second Vice Presidents may be re-elected for up to three (3) consecutive terms. There are no limits on the number of consecutive terms the Secretary and Treasurer may serve.

SECTION 3. Duties of Officers

a. President(s)

The President(s) shall provide leadership consistent with these Bylaws, policies, and rules of The League. The President(s) shall, subject to the control of The Board, communicate with GVR, preside over Board meetings, represent The League in community activities concerning The League, and function as host for The League at Monthly General Meetings and Official Meetings. The President(s) shall acquire a working knowledge of parliamentary procedures.

b. First Vice President/Nominations Chair

In the absence of the President(s), the First Vice President shall perform all duties of the President(s); count members present to determine if there is a quorum; select and chair the Nominating Committee; be responsible for GVR facility reservations and room requirements; and perform other duties as may be assigned by the President(s). The First Vice President may serve as President of The League in the year immediately following their term as First Vice President.

c. Second Vice President

In the absence of the President(s) and the First Vice President, the Second Vice President performs duties of the President. The Second Vice President shall be responsible for the development of Monthly General Meeting programs of The League and coordinate technology and facilities for the Monthly General Meeting.

d. Secretary

The Secretary shall be responsible for recording, publishing, and distributing to Board members minutes of each meeting of The Board. The secretary shall also record, publish, and distribute a brief summary of Monthly General Meetings if requested by The Board. The Secretary shall be in charge of maintaining a file of official documents, letters, and non-financial records per GVR's Club Records Retention Schedule.

e. Treasurer

The Treasurer shall arrange for a bank account in a bank approved by The Board and shall annually arrange with the bank the signing officers for The League. The Treasurer is responsible for: The League's funds; keeping full and accurate accounts of all receipts and disbursements in records belonging to The League; depositing all monies with such depositories as designated by The Board; providing written and verbal financial reports at each meeting of The Board and any members upon request; filing the year-end financial statement with GVR; and filing IRS Form 990-N (e-Postcard). At the discretion of The Board, the financial records shall be reviewed yearly by a person designated by The Board. The results of the audit or review shall be recorded in the minutes of the subsequent Board Meeting.

ARTICLE V. STANDING COMMITTEES/TEAMS/GROUPS

SECTION 1. Standing Committees

The First Vice President shall appoint a Nominating Committee (approved by the Board), which shall function as a formal committee responsible for proposing a slate of officers each year as needed.

SECTION 2. Authority to Establish Teams

The Board may establish teams as necessary to support the purposes and operations of the organization. The Board shall determine each team's purpose, scope of responsibility, and reporting requirements.

SECTION 3. Appointment of Team Leads

For each team created, The Board shall confirm a Team Lead who shall be responsible for organizing the team, coordinating its activities, and ensuring that assigned duties are conducted in accordance with Board directives.

SECTION 4. Team Membership

Each Team Lead may recruit enough members to fulfill the responsibilities of the team. Team members volunteer at the discretion of the Team Lead and The Board.

SECTION 5. Operating Procedures

Detailed descriptions of team duties, procedures, and operational guidelines shall be maintained in The League's Policies and Procedures Manual or other governing documents approved by The Board. These materials may be updated as needed without requiring amendment of the Bylaws.

SECTION 6. Reporting Requirements

All teams shall report to The Board as requested and shall provide updates, recommendations, or proposals relevant to their assigned responsibilities.

SECTION 7. Special Interest Groups (SIGs)

The Board may recognize informal groups or member-driven activities that form around shared interests. Such groups may present to the Board at meetings when matters relevant to their activities are under discussion.

ARTICLE VI. MAJOR DONATIONS

Donations to The League shall require Board (or designated representative) approval prior to acceptance. The Treasurer shall maintain a record of all accepted donations and provide acknowledgment to donors in accordance with applicable tax requirements.

ARTICLE VII. AUTHORITY OF AND AMENDMENTS TO THESE BYLAWS

These Bylaws will be the governing document for the organization and operation of The League. The Board or any regular member may propose changes or amendments to this document. If the majority of The Board agrees to a proposed change, the proposed change will be made available to members at least 2 weeks prior to voting. Any changes to these Bylaws must be approved by GVR. Approval by at least two-thirds (2/3s) of the members present at the meeting is required for the change to be adopted.

An original copy of these Bylaws shall be maintained in the Studio at Santa Rita Springs, in the Secretary's and President's files. The Bylaws will also be available on The League's website (santaritaart.org). The Secretary will ensure each Board member has access to a copy of these Bylaws. The Secretary will have a copy available at each meeting for review by members if requested.

ARTICLE VIII. DISSOLUTION OF THE LEAGUE

If The League should dissolve, The Board will propose a plan to the members for liquidation of funds and assets at an Official Meeting called by the President. Members will be notified of this Official Meeting by email, newsletter, E-blast, or posted notice in the Studio 30 days in advance of the meeting and addressed to their address of record. Upon dissolution of The League, any assets, after all bills have been paid, shall be transferred to GVR.

CERTIFICATION

The undersigned, being the President and Secretary of The League, do hereby certify that the foregoing "Bylaws of Santa Rita Art League of GVR of Green Valley, Arizona" supersede all previous versions of and amendments to the "Bylaws of Santa Rita Art League of GVR of Green Valley, Arizona" dated prior to this date and further certify that these Bylaws have been approved by at least two-thirds (2/3s) of members present at the Official Meeting regarding Bylaws.

Signed: _____
Co-President Date

Signed: _____
Co-President Date

Signed: _____
Secretary Date

Signed: _____
GVR CEO Date

September 26, 2026