

Job Description

Photography

This chairperson is responsible for taking photos of all the Briggs entries or the winning artwork for the Members Juried Art Competition and Annual Members Show. The photos are then cropped and provided to various people for acknowledging the winners and for publicity for next year's show.

Briggs

1. The check-in volunteers will affix identifying stickers on the right side of the canvas in order for it not to be in the visual field of the camera lens.
2. The paintings are hung one at a time on the North wall in front of the CPAC Gallery since there is no glare from the morning sun in that location.
3. One assistant to the photographer records the names of the artists in numerical order as the photograph is taken (not necessarily in alphabetical order as they appear in the program/brochure).
4. The camera is set at the highest available pixel setting in order to obtain a photo of good quality.
5. Immediately after taking the photo, the photographer checks the image for quality and clarity. If not satisfied with the product, the image is erased and replaced by a retake of the photo.
6. A second assistant then transfers the painting to its designated place in the gallery and returns with another entry to be photographed. The process is repeated until all entries are photographed.

Members Juried Art Competition and Annual Members Show

After the reception, take photos of all the winning artwork. It is best to do this during the week, when there are few people in the area. It is helpful to move paintings with glass in order to eliminate reflections from the sun or lights.

Briggs, Members Juried Art Competition and Annual Members Show

1. The images are downloaded to a PC and cropped for future usage in publicity, etc.
2. The photographer usually photographs the exhibit after it is hung. The may also take photos during the reception and award ceremonies for archival purposes.
3. Sends photos of winning pieces to the Webmaster to post on SRAL's website and E-blast editor.
4. Keep photos of the First Prize winner for the Briggs and People's Choice Award for the Members Juried Art Competition and Annual Members Show in 300 dpi on your computer. These will be used for next year's brochures.
5. Provide both the Electronic Postcard/Flyer and Brochure Chairperson's for the following year with photos of the winning artwork: First Prize Winner for the Briggs and People's Choice Award for the Members Juried Art Competition and

Annual Members Show. The photos should be provided at a 300 dpi resolution for printing.

6. Provide the Publicity Chairperson for the following year with photos of the winning artwork: First Prize Winner for the Briggs and People's Choice Award for the Members Juried Art Competition and Annual Members Show. The photos should be provided at a 300 dpi resolution for printing.