

Bio Book Committee

Job Description

For the Briggs, the Bio Book serves a dual purpose. It is a permanent pictorial record of all winners of ribbons: First, Second, & Third Places, Honorable Mentions, and People's Choice awards throughout the years and it also contains Bios/Artists' Statements for the artists participating in the current year's show.

For the Members Juried Art Competition and Annual Members Show, the bio book contains Bios/ Artists' Statements for the artist participating in the current year's show.

1. For the Briggs' Show:
 - a. The Archivist for the Eva Briggs Abstract Art Competition stores the book safely between shows, prepares the photographs of the winners for each year, and prepares the "lead sheet." For the 2024 show, the lead sheet will be entitled: The Nineteenth Annual Eva Briggs Abstract Art Competition 2024 (refer to [Attachment A](#) for an example from an earlier exhibit). The backing sheet utilizes an image of the electronic postcard/flyer that has been prepared for the year (refer to Attachment A for an example).
 - b. A second person is responsible for collecting the Bios/Artists' Statements before delivery of artwork and during the check-in of artwork. The Bios/ Artists' Statements are arranged in alphabetical order in the Bio Book which is kept on display at the gallery for the duration of the exhibit.
 - c. At the conclusion of the exhibit, the Bio Book is returned to the Archivist.
2. For the Members Juried Art Competition and Annual Members Show
 - a. The chairperson is responsible for collecting the Bios/Artists' Statements before delivery of artwork and during the check-in of artwork. The Bios are arranged in alphabetical order in the Bio Book which is kept on display at the recreation center for the duration of the exhibit.
 - b. At the conclusion of the exhibit, the Bio Book is kept at SRAL's studio.